



## COUNCIL

**22 May 2023**

To: The Mayor and Members of  
WOKING BOROUGH COUNCIL

### SUMMONS TO A MEETING

You are hereby summoned to attend an ORDINARY MEETING of the COUNCIL to be held in the Council Chamber, Civic Offices, Gloucester Square, Woking on MONDAY, THE TWENTY SECOND DAY OF MAY 2023 at 7.00 pm to transact the business specified in the agenda overleaf.

JULIE FISHER  
Chief Executive

Civic Offices,  
Woking

NOTE: Filming Council Meetings

Please note the meeting will be filmed and broadcast live and subsequently as an archive on the Council's website ([www.woking.gov.uk](http://www.woking.gov.uk)). The images and sound recording may also be used for training purposes within the Council. Generally the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.



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# AGENDA

Prior to the commencement of business, Hafiz M Saeed Hashmi, the Head Imam at the Shah Jahan Mosque, will say prayers.

## 1. APOLOGIES FOR ABSENCE.

## 2. DECLARATIONS OF INTEREST. (Pages 7 - 8)

- (i) To receive declarations of disclosable pecuniary and other interests from Members in respect of any item to be considered at the meeting.
- (ii) In accordance with the Officer Employment Procedure Rules, the Chief Executive, Julie Fisher, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Fisher may advise on those items.
- (iii) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Corporate Resources, Kevin Foster, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which he is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mr Foster may advise on those items.
- (iv) In accordance with the Officer Employment Procedure Rules, the Strategic Director - Communities, Louise Strongitharm, declares a disclosable personal interest (non-pecuniary) in any items concerning the companies of which she is a Council-appointed director. The companies are listed in the attached schedule. The interests are such that Mrs Strongitharm may advise on those items.

## 3. URGENT BUSINESS.

To consider any business which the Chairman rules may be dealt with under Section 100B(4) of the Local Government Act 1972.

## 4. MAYOR'S ANNOUNCEMENTS.

## 5. LEADER OF THE COUNCIL'S STATEMENT.

## 6. ANNOUNCEMENTS BY THE LEADER OF THE COUNCIL AND/OR THE CHIEF EXECUTIVE.

In accordance with revised Standing Orders, the Council to receive any announcements from the Leader of the Council (or their nominated spokesperson) and/or the Chief Executive.

**7. POLITICAL BALANCE OF THE COUNCIL 2023/24 WBC23-022.**

To receive a report on the Political Balance of the Council. The report will be published in due course.

**8. SELECTION PANEL WBC23-021.**

To receive the minutes of the Selection Panel held on Tuesday, 16 May 2023 and agree the recommendations contained therein. The minutes will be published in due course.

**9. CONSTITUTION OF COMMITTEES 2023/24 WBC23-023.**

To approve the membership of Committees for 2023/24. The report will be published in due course.

**10. APPOINTMENTS TO WORKING GROUPS 2023/24 WBC23-024.**

To consider the membership of Working Groups for 2023/24. The report will be published in due course.

**11. APPOINTMENTS TO AD HOC BODIES AND EX OFFICIO POSITIONS 2023/24 WBC23-025.**

To consider the nominations to Ad Hoc Bodies and Ex-Officio Positions for 2023/24. The report will be published in due course.

AGENDA ENDS

Date Published - 12 May 2023

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**MEETINGS OF THE EXECUTIVE AND COMMITTEES**

In accordance with the Standing Orders, the first meetings of the Council's Executive and Committees will be held immediately following the Council meeting on Monday, 22 May 2023.

Accordingly, a formal agenda for each Committee has been prepared.

**1. The Executive.**

In accordance with Rule 2.1 of the Executive Procedure Rules, the Leader will preside at the meeting of the Executive. The supporting documents will be published in due course.

The Mayor will preside over the meetings of the following Committees:

**2. The Appeals Committee.**

**3. The Licensing Committee.**

The supporting documents will be published in due course.

**4. The Overview and Scrutiny Committee.**

The supporting documents will be published in due course.

**5. The Planning Committee.**

**6. The Standards and Audit Committee.**

The supporting documents will be published in due course.

**NOTE:** At the close of the final meeting the Worshipful the Mayor would like to invite the following to join him in the parlour:- The Deputy Mayor, Group Leaders, Deputy Group Leaders, Members of the Executive and the Chairs of the Committees, Members elected to the Council for the first time and Officers present.



# Agenda Item 2

## Schedule Referred to in Declaration of Interests

### Council-appointed directorships

<b>Julie Fisher, Chief Executive</b>	
Brookwood Cemetery Limited	Thameswey Guest Houses Limited
Brookwood Park Limited	Thameswey Housing Limited
Energy Centre for Sustainable Communities Ltd	Thameswey Limited
Rutland Woking (Carhouse Lane) Limited	Thameswey Maintenance Services Limited
Rutland Woking (Residential) Limited	Thameswey Solar Limited
Rutland (Woking) Limited	Thameswey Sustainable Communities Limited
Thameswey Central Milton Keynes Limited	VSW Hotel Limited
Thameswey Developments Limited	Victoria Square Residential Limited
Thameswey Energy Limited	Victoria Square Woking Limited
Woking Necropolis and Mausoleum Limited	

<b>Kevin Foster, Strategic Director – Corporate Resource</b>	
Brookwood Cemetery Limited	Thameswey Housing Limited
Brookwood Park Limited	Thameswey Limited
Energy Centre for Sustainable Communities Ltd	Thameswey Maintenance Services Limited
Thameswey Central Milton Keynes Limited	VSW Hotel Limited
Thameswey Energy Limited	Victoria Square Residential Limited
Thameswey Guest Houses Limited	Victoria Square Woking Limited
Woking Necropolis and Mausoleum Limited	

<b>Louise Strongitharm, Strategic Director – Communities</b>	
Rutland Woking (Carhouse Lane) Limited	Thameswey Developments Limited
Rutland Woking (Residential) Limited	Thameswey Guest Houses Limited
Rutland (Woking) Limited	Thameswey Housing Limited
Thameswey Limited	







## TO THE CHAIRMAN AND MEMBERS OF THE EXECUTIVE

You are hereby summoned to attend the meeting of the Council's Executive to be held in the Council Chamber, Civic Offices, Woking on Monday, 22 May 2023 at 7.15pm or following the conclusion of the meeting of Council, whichever is the later.

Please note the meeting will be filmed and will be broadcast live and subsequently as an archive on the Council's website ([www.woking.gov.uk](http://www.woking.gov.uk)). The images and sound recording will also be used for training purposes within the Council. Generally, the public seating areas are not filmed. However, by entering the meeting room and using the public seating area, you are consenting to being filmed.

The Chairman of the meeting has the discretion to terminate or suspend filming, if in his/her opinion continuing to do so would prejudice the proceedings of the meeting or, on advice, considers that continued filming might infringe the rights of any individual.

As cameras are linked to the microphones, could Members ensure they switch their microphones on before they start to speak and off when finished and do not remove the cards which are in the microphones.

The agenda for the meeting is set out below.

JULIE FISHER  
Chief Executive

## AGENDA

### PART I - PRESS AND PUBLIC PRESENT

1. Working Groups 2023-24

To appoint Members to the Working Groups under the remit of the Executive.

The report will published in due course.

AGENDA ENDS

Date Published - 12 May 2023

For further information regarding this agenda and arrangements for the meeting, please contact Frank Jeffrey, [frank.jeffrey@woking.gov.uk](mailto:frank.jeffrey@woking.gov.uk).







**TO THE MEMBERS OF THE  
APPEALS COMMITTEE**

You are hereby summoned to attend a meeting of the Council's Appeals Committee to be held on Monday, 22 May 2023 in the Council Chamber, Civic Offices, Woking at 7.20pm or following the conclusion of the meeting of the Executive, whichever is the later.

The agenda for the meeting is set out below.

JULIE FISHER  
Chief Executive

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## **AGENDA**

### **PART I - PRESS AND PUBLIC PRESENT**

1. Election of Chairman 2023/24.  
To elect a Chairman for the ensuing year.
2. Election of Vice-Chairman 2023/24.  
To elect a Vice-Chairman for the ensuing year.

AGENDA ENDS

Date Published - 12 May 2023

For further information regarding this agenda and arrangements for the meeting, please contact Frank Jeffrey, [frank.jeffrey@woking.gov.uk](mailto:frank.jeffrey@woking.gov.uk).







**TO THE MEMBERS OF THE  
LICENSING COMMITTEE**

You are hereby summoned to attend the meeting of the Council's Licensing Committee to be held in the Council Chamber, Civic Offices, Woking on Monday, 22 May 2023 at 7.25pm or following the conclusion of the meeting of the Appeals Committee, whichever is the later.

The agenda for the meeting is set out below.

JULIE FISHER  
Chief Executive

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## **AGENDA**

### **PART I - PRESS AND PUBLIC PRESENT**

1. Election of Chairman 2023/24.  
To elect a Chairman for the ensuing year.
2. Election of Vice-Chairman 2023/24.  
To elect a Vice-Chairman for the ensuing year.
3. Constitution of Sub-Committees 2023/24.  
To appoint Members to the following Sub-Committees:
  - Licensing Sub-Committee A
  - Licensing Sub-Committee B
  - Taxi Licensing Sub-Committee

The report will published in due course.

AGENDA ENDS

Date Published - 12 May 2023

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**TO THE MEMBERS OF THE  
OVERVIEW AND SCRUTINY COMMITTEE**

You are hereby summoned to attend the meeting of the Council's Overview and Scrutiny Committee to be held in the Council Chamber, Civic Offices, Woking on Monday, 22 May 2023 at 7.30pm or following the conclusion of the meeting of the Licensing Committee, whichever is the later.

The agenda for the meeting is set out below.

JULIE FISHER  
Chief Executive

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## **AGENDA**

### **PART I - PRESS AND PUBLIC PRESENT**

- 1 Election of Chairman 2023/24.  
To elect a Chairman for the ensuing year.
  
- 2 Election of Vice-Chairman 2023/24.  
To elect a Vice-Chairman for the ensuing year.
  
- 3 Working Groups 2023/24.  
To appoint Members to the Working Groups under the remit of the Overview and Scrutiny Committee.  
  
The report will published in due course.

AGENDA ENDS

Date Published - 12 May 2023

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**TO THE MEMBERS OF THE  
PLANNING COMMITTEE**

You are hereby summoned to attend the meeting of the Council's Planning Committee to be held in the Council Chamber, Civic Offices, Woking on Monday, 22 May 2023 at 7.35pm or following the conclusion of the meeting of the Overview and Scrutiny Committee, whichever is the later.

The agenda for the meeting is set out below.

JULIE FISHER  
Chief Executive

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## **AGENDA**

### **PART I - PRESS AND PUBLIC PRESENT**

1. Election of Chairman 2023/24.  
To elect a Chairman for the ensuing year.
2. Election of Vice-Chairman 2023/24.  
To elect a Vice-Chairman for the ensuing year.

AGENDA ENDS

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**TO THE MEMBERS OF THE  
STANDARDS AND AUDIT COMMITTEE**

You are hereby summoned to attend a meeting of the Council's Standards and Audit Committee to be held in the Council Chamber, Civic Offices, Woking on Monday, 22 May 2023 at 7.40pm or following the conclusion of the meeting of the Planning Committee, whichever is the later.

The agenda for the meeting is set out below.

JULIE FISHER  
Chief Executive

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## **AGENDA**

### **PART I - PRESS AND PUBLIC PRESENT**

1. Election of Chairman 2023/24.  
To elect a Chairman for the ensuing year.
2. Election of Vice-Chairman 2023/24.  
To elect a Vice-Chairman for the ensuing year.
3. Constitution of Standards Panel 2023/24.  
To appoint Members to the Standards Panel.  
  
The report will published in due course.

AGENDA ENDS

Date Published - 12 May 2023

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